



# Be the difference - help change young lives and work for the 'North West Charity of the Year' Holiday Club Youth Worker – Sports Coach



Harpurhey, Manchester



4-week summer contract, 25 hours per week



£10.22 per hour

We're looking for a young-person focused individual with excellent communication skills, to help plan and deliver planned sports activities to young people aged between 8-16.

The Holiday Club Sports Coach will join the Holiday Club team. We will be delivering a wide range of activities to young people during the summer holidays. This will be in the daytime and evenings Monday to Friday.

We are looking for individuals with experience delivering multi sports to children and young people in a play and activity setting. You will be part of a team of activity assistants, volunteers and young leaders delivering a wide range of activities throughout the summer holidays. Activities will include, multi sports, music, dance and drama workshops, art and crafts, cooking classes, off site activities and focused youth work projects.

We will be delivering our Holiday Club in the daytime from Monday 2<sup>nd</sup> August to Friday 27<sup>th</sup>. The provision will cater for up to 50 young people per day. We will be providing free hot lunches and you will contribute to delivering the lunch time offer.

As our **Holiday Club Sports Coach**, you'll work in our busy **Manchester Youth Zone**...

We work with young people aged 8-19 and up to 25 for those with additional needs, offering provision during the day for targeted young people and each evening for universal provision.

Manchester Youth Zone has an excellent reputation in a number of areas including safeguarding, working with young people who are "at risk" of criminal exploitation, mentoring and employment skills. We have invested strongly in partnership working, becoming a community asset responding to the needs of young people and the local community of North Manchester.

We work with a number of youth organisations in North Manchester to develop and strengthen youth services in the area. As the largest single youth provider in North Manchester, Manchester Youth Zone accepts its leadership responsibility for the sector in growing youth provision across the North in terms of quality and reach. We aim for a rich diversity of provision available to all young people and able to meet their needs.

The Holiday Club team will be a part of the wider Youth Work Team, responsible for ensuring that the charity's provision is inclusive, accessible, supports the needs of all the members (especially those deemed vulnerable or at risk) and provides an environment where members feel safe, involved and welcome.

**If you're passionate about providing an exceptional service to young people, we'd love to hear from you!**

## YOUR RESPONSIBILITIES

**STUFF  
WE'LL  
TRUST  
YOU WITH**

- To positively engage with young people through sport and play.
- To work with young people aged 8 upwards in a safe and professional manner.
- To deliver a planned programme of activity with the support of young leaders and volunteers.
- To liaise with parents, carers and family members.
- To eat lunch with young people enabling them to model your good behaviour.
- To engage in regular communication, supervision and support with your line manager.
- To reflect upon and develop your practice throughout the duration of the provision.
- To ensure the Holiday provision is delivered in line with the Youth Zone's operating procedures and standards including the safeguarding, health and safety, and equal opportunities policies.
- To be a reliable and flexible member of the Holiday team and wider Youth Work Team.

### Hours of Work

Monday – Thursday 9:45am - 2:15pm and Friday 11:45am – 6:15pm

This is a 4-week contract, 25 hours per week, starting from 2<sup>nd</sup> August 2021 with half day training week commencing 23<sup>rd</sup> July 2021.

## YOUR SKILLS & ATTRIBUTES

So, what does it take to succeed in this role? We're looking for someone who genuinely wants to make a positive difference in the lives of our young people and local community. Good candidates for this role will have experience of working with young people. You will be able to deliver programmes of multi sport activities which are fun and young person centred, and feedback back successes and outcomes to your line manager.

It is important that you can think creatively, and act on your initiative, bringing enthusiasm and energy to the role. You will need to be over 18 years old, confident to report potential and actual safeguarding or health and safety issues to your line manager and/ or the Safeguarding officer.

### QUALIFICATIONS

- It is essential that you have a good standard of education and have a Level 2 sports delivery qualification.

### EXPERIENCE OF

- Experience of working directly with children or young people.
- Experience in sport/youth work/play or as part of a holiday provision (this could be as a volunteer).
- Experience of delivering a varied programme of activities (inclusive of learning outcomes) which are inclusive, enjoyable and enriching for young people.
- Experience of working as part of a team.

### KNOWLEDGE & SKILLS

- Knowledge of how to engage with young people, and awareness of the issues facing them.
- Ability to deliver a wide range of sports activities that can engage 8-12 years olds and young people with additional needs aged 8-25 years.
- Ability to communicate effectively with young people, colleagues, parents and carers.
- Ability to report and deal with potential challenging behaviour, in line with our behaviour policy.

**STUFF  
YOU TELL  
PEOPLE  
ABOUT**

- Knowledge of health and safety, data protection and safeguarding best practice and how these relate to the members of Manchester Youth Zone.
- Excellent organisation and time management skills.
- Knowledge of how to engage with young people, and awareness of the issues facing them.
- Ability to communicate effectively with young people, colleagues, parents and carers.
- Ability to report and deal with potential challenging behaviour, in line with our behaviour policy.
- Knowledge of health and safety, data protection and safeguarding best practice and how these relate to the members of Manchester Youth Zone.
- Excellent organisation and time management skills.

#### THE OTHER STUFF

- Organised and efficient with excellent attention to detail
- Calm under pressure.
- Commitment to personal and professional development - we love ambition!
- Interested in the developing the voluntary youth sector and community in the North of Manchester.

## BENEFITS & GOOD STUFF



#### ONSITE GYM

For gym bunnies or fitness fanatics



#### PAID R&R

25 days paid holiday (pro rata) plus flexible statutory holidays



#### POOL TABLE & TABLE FOOTBALL

Practice your sharking skills

In accordance with our Recruitment and Selection Policy, we are not able to accept applications from current or former members, Young Leaders or regular service users for safeguarding reasons, for a period of at least one year since they last attended the Manchester Youth Zone in this capacity.

All internal applicants will be guaranteed an interview, though will be assessed to the same criteria as external applicants and so are encouraged to submit a full and thorough application.

In accordance with our Safeguarding procedures, this position requires an enhanced DBS check.

The Manchester Youth Zone is an equal opportunities employer and welcomes applications from all sections of the community.

#### Application Information

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|-----------------------------|--|
| <b>Deadline</b>             | Monday 21 <sup>st</sup> June 2021 at 12 noon   |
| <b>Interviews</b>           | Week beginning 28 <sup>th</sup> June 2021  |
| <b>Apply:</b>               | Download the Application Form from <a href="http://www.manchesteryz.org/get-involved/vacancies/job-application/">www.manchesteryz.org/get-involved/vacancies/job-application/</a><br>We will not consider any application which is not submitted on this form. |
| <b>Equal Opportunities:</b> | We would be grateful if you would complete this form which will be processed anonymously: <a href="https://forms.gle/mAod3JooP5qd7JQ46v">https://forms.gle/mAod3JooP5qd7JQ46v</a>  |
| <b>More info</b>            | Please contact Tracy Sparkes on <a href="mailto:tracy.sparkes@manchesteryz.org">tracy.sparkes@manchesteryz.org</a><br>0161 203 5333<br><a href="http://www.manchesteryz.org">www.manchesteryz.org</a>  |

**THE  
BORING  
(but important!)  
STUFF**